

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2017 to June 30, 2018)

Part – A

AQAR for the year (for example 2013-14)

2017-18

I. Details of the Institution

1.1 Name of the Institution

CHETRU MAHTO JANTA COLLEGE

1.2 Address Line 1

Donwarihat

Address Line 2

PO- Khutauna

City/Town

Madhubani

State

Bihar

Pin Code

847227

Institution e-mail address

principalmjcollege@gmail.com

Contact Nos.

7739153302

Name of the Head of the Institution:

Dr.Jai Bhadra Singh

Tel. No. with STD Code:

06277-286242

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.40	2007	2012
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR – 01-06-2016 (DD/MM/YYYY)4
 ii. AQAR- 01-06-2016 (DD/MM/YYYY)
 iii. AQAR- 01-06-2016 (DD/MM/YYYY)
 iv. AQAR- 01-06-2016 (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NA

1.11 Name of the Affiliating University (for the Colleges)

L.N. MITHILA University
Darbhanga.

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence	No	UGC-CPE	No
DST Star Scheme	No	UGC-CE	No
UGC-Special Assistance Programme	No	DST-FIST	No
UGC-Innovative PG programmes	No	Any other (<i>Specify</i>)	No
UGC-COP Programmes	No		

2. IQAC Composition and Activities

2.1 No. of Teachers

01

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

2.4 No. of Management representatives

Nil

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

Nil

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

07

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders:

No.

2

Faculty

1

Non-Teaching Staff Students

1

Alumni

Nil

Others

Nil

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

Nil

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

Nil

International

Nil

National

Nil

State

Nil

Institution Level

Nil

(ii) Themes

Nil

2.14 Significant Activities and contributions made by IQAC

The IQAC contributed valuable suggestion and active co-operation in

- ❖ Up gradation of ICT Facility.
- ❖ Training and Implementation of Office Management Software
- ❖ Digitisation of Library with Library Management Software.
- ❖ Installation of Gymnasium for Fitness of Staff and Students.
- ❖ Up gradation of Laboratories with modern equipments.
- ❖ Upgrade Infrastructure and Facilities for students and staff members.
- ❖ Up gradation of Computer Lab.
- ❖ Motivate Teachers for Research Activities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements/Outcomes
❖ Up gradation of ICT Facility.	6 Well Equipped Classroom installed with Interactive Smart Board and Projector to keep the education up to date.
❖ Training and Implementation of Office Management Software	Installed and running smoothly
❖ Up gradation of Laboratories with modern equipments.	Upgraded Laboratories with modern equipments.
❖ Digitisation of Library with Library Management Software.	Work in progress in this direction
❖ Upgrade Infrastructure and Facilities for students and staff members.	Work in progress in this direction
❖ Installation of Gymnasium for Fitness of Staff and Students.	Installed a well equipped Gymnasium in the College.

❖ Motivate Teachers for Research Activities.	
❖ Up gradation of Computer Lab	Work in progress in this direction

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	Nil	Nil	Nil	Nil
UG	12	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
Total	12	Nil	Nil	Nil

Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Nil
Trimester	Nil
Annual	12

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N.A.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	03	01	01	01	Nil

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03	21	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil

Nil

Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	Nil	Nil
Presented papers	Nil	Nil	Nil
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Differentiated institution for slow learner.

2.7 Total No. of actual teaching days during this academic year

232

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

N.A.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

No

No

No

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Hons	714	Nil	19%	27%		46%
Nil	Nil	Nil	Nil	Nil	Nil	Nil
Nil	Nil	Nil	Nil	Nil	Nil	Nil

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	13	Nil	Nil
Technical Staff	03	21	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

At University Level

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	02	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications: N.A.

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

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3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	02
Sponsoring agencies	Nil	Nil	Nil	Nil	College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : N.A

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="Nil"/>	College forum	<input type="text" value="Nil"/>		
NCC	<input type="text" value="Nil"/>	NSS	<input type="text" value="Nil"/>	Any other	<input type="text" value="Nil"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Adoption of Village- Dalit Harijan Tola Pathrahi Ladani Madhubani
- Cleaning of College roads and campus.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11 acrs.	Nil	State Government&U.G.C.	Nil
Class rooms	12	Nil	Old	12
Laboratories (Psy&Geo)	02	Nil	University	Nil
Seminar Halls	01	01	U.G.C.	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Nil	Nil	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil

4.2 Computerization of administration and library

N.A.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10970	1036858	280	90105	11250	1126963
Reference Books	7152	633268	203	73141	7355	706409
e-Books	0	0	0	0	0	0
Journals	43	10950	14	3100	57	14050
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Others (specify)	0	0	0	0	0	0

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	08	Yes	Yes	Nil	Nil	Yes	Nil	Nil
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	08	Yes	Yes	Ni	Nil	Nil	Nil	Nil

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

N.A.

4.6 Amount spent on maintenance in lakh :

i) ICT	<input type="text" value="2"/>
ii) Campus Infrastructure and facilities	<input type="text" value="2"/>
iii) Equipments	<input type="text" value="1"/>
iv) Others	<input type="text" value="2"/>
Total :	<input type="text" value="7"/>

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC regularly interact with following cell or the College for this purpose. (1) Grievance Addressal Cell. (2) Sports committee.
(3) Central committee. (4) Free ship Committee.

5.2 Efforts made by the institution for tracking the progression

No such machines has been developed by the College so far.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3201	Nil	Nil	Nil

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	1671	52		1530	48

Last Year					This Year							
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total	
488	282	0	2679		3449	518	481	0	2202		3201	

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Minority coaching pre service coaching.

No. of students beneficiaries

0

5.5 No. of students qualified in these examinations

NET	<input type="text" value="NA"/>	SET/SLET	<input type="text" value="NA"/>	GATE	<input type="text" value="NA"/>	CAT	<input type="text" value="NA"/>
IAS/IPS etc	<input type="text" value="NA"/>	State PSC	<input type="text" value="NA"/>	UPSC	<input type="text" value="NA"/>	Others	<input type="text" value="NA"/>

5.6 Details of student counselling and career guidance

Mentorship system.

No. of students benefitted

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NA	NA	NA	NA

5.8 Details of gender sensitization programmes

N.A.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students@12.5%	Amount
Financial support from institution	339	44748/-
Financial support from government	NA	0
Financial support from other sources	22	280000/-
Number of students who received International/ National recognitions	NA	0

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision- Established in a remote and Indo Nepal border area, The College maintains high educational standard to inspire the Students, Coming from Poor and deprived families.

Mission- **(1)**The Mission of the College is to impart quality education and all-round development of the students, So that they may become excellent citizen, Veteran leaders, healthy and good doers with strong sense of accountability as a whole. **(2)**To provide the foundation of wisdom, We are dedicated to ensure intellectual growth, aesthetic appreciation and characters development. **(3)**The College undertakes the mission to acquit, teachers and students, with the latest global changes all-around. **(4)**The members of the College family have been thriving on the Principles that knowledge is acquired passing through the path of discipline, penance and high moral characters, Which are always useful for the benefit of each member of the Society.

6.2 Does the Institution has a management Information System

N.A

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Our principal is the member of University body which undertakes the planning of curricula. The college as a constituent unit of The University is guided by them.

6.3.2 Teaching and Learning

The institution keeps strict vigil on the performance of faculty members in and outside the classroom. Regularity and punctuality are mandatory for both teachers and learners. Teachers provide notes, references and time to time tips to learners towards their preparation for examination.

6.3.3 Examination and Evaluation

- Special classes arranged for spoken English.
- Personality development classes also held to make students more job worthy.
- Awareness programme and seminars held periodically on various significant topics as well as on the lives and contributions of our national heroes.

6.3.4 Research and Development

Minor research project undertaken.
Faculties engaged in research projects on individual basis.

6.3.5 Library, ICT and physical infrastructure / instrumentation

A number of trees planted in the campus.
• New equipment, furniture and books were purchased.
• Building renovated and white washed.
• No Computer and UPS's increased.

6.3.6 Human Resource Management

Different Cells like IQAC, Career and Counselling Cell, Student Grievances and Redress Cell and Staff Council Cell constituted under the Chairmanship of the Principal to decentralised the Human Resource Management the efficient running of the College.

6.3.7 Faculty and Staff recruitment

Recruitment of faculties and staff are made at the University/Government Level and we as a constituent unit implement the decisions.

6.3.8 Industry Interaction / Collaboration

N.A.

6.3.9 Admission of Students

Strictly on the basis of the provisions and instruction of the University and the government under a transparent process.

6.4 Welfare schemes for

Teaching	NA
Non teaching	NA
Students	SC/ST/EBC/BC/Handicapped Stipend and free ship Scheme.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	Yes	L.N.M.U

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

N.A.

6.12 Activities and support from the Parent – Teacher Association

Regular meetings among parents Teacher Association.

6.13 Development programmes for support staff

N.A.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation and gardening.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Differentiate teaching helps in bringing slow learner at par with general students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

NA

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- (1) Interactive Teaching and Learning methods.
- (2) Environmental awareness.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- (1) Environmental studies as a compulsory paper at U.G. Level.
- (2) Clean Campus drive of the College by the N.SS Volunteers.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The institution wishes to wipe out the short comings of the swot and aims at maintaining goal in life.

8. Plans of institution for next year

- (1) Science Faculty.
- (2) Commerce Faculty should be started & other Vocational courses.
- (3) To expand the facilities at the existing functioning canteen of the college.
- (4) To arrange an adequate infrastructure for the medical center.

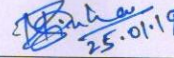
Name:-Dr. S. M Asadullah

Name: - Dr. Mahesh Prasad Singh



Signature of the Coordinator, IQAC

COORDINATOR


25.01.19

Signature of the Chairperson, IQAC

Principal

C. M. J. College

**Donwarihat, Khutsaund
Madhubani (Bihar)**

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
