

CHETHRU MAHTO JANTA COLLEGE

DONWARIHAT, P. O.: KHUTAUNA, MADHUBANI

Date: 10/07/2018

It is hereby informed to the members of the IQAC of College that a meeting will be held on 10/07/2018 at the Principal Chamber at 1:00 pm to discuss the items of the agenda given below.

Therefore, all members are requested kindly to make it convenient to attend the meeting.

Agenda:

1. Confirmation to the minutes of last meeting held.
2. Structure of IQAC.
3. Discussion on Grant-in-aid of Rs. 5,00,000/- (five lakh) received for maintaining IQAC of this College.
4. Etc.

INTERNAL QUALITY ASSURANCE CELL

MEETING NO - 04

Members:

1. Dr. Chandra
2. Dr. P. K. Singh
3. Dr. Vinod Kumar
4. Mr. Anwar Hussain
5. Mr. Anand Kumar Singh

- Dept. of History
Dept. of Economics
Head Assitant
Lodge Community

- Secretary
In-charge
Principal
External Member

NOTICE

Date: 10/07/2014

It is hereby informed to the member of the IQAC of College that a meeting will be held on 16/07/2014 in the Principal Chamber at 3.00 pm to discuss the items of the agenda given below.

Therefore, all members are requested kindly to make it convenient to attend the meeting.

Agenda:

1. Confirmation to the minutes of last meeting held.
2. Strengthen of IQAC.
3. Discussion on Grants-in-aid of Rs. 3,00,000/- (three lakh) received for establishing IQAC of the College
4. Expenditure made out of the Fund towards IQAC establishment.
5. Establishment of various Cells and Committees according to UGC and NAAC guideline.
6. Improvement in building infrastructure and admission matters
7. Any Other matters permission to the chair.

MEMBERS

Members

- | | |
|-----------------------------|--------------------|
| 1. Dr. Uttam Lal Thakur | Principal |
| 2. Dr. J. B. Singh | Dept. of History |
| 3. Dr. Vinod Baitha | Dept. of Economics |
| 4. Mr. Onkar Nath Sinha | Head Assistant |
| 5. Mr. Yogendra Kumar Singh | Local Community |

Signature 10/7/14

Chairperson

Coordinator

Member - 10.07.14

Member

External- Member

Coordinator 10/07/14

Chairperson

Executive Meeting of Internal Quality Assurance Cell (IQAC) of College

Date: 16/07/2014

Venue: Principal Chamber

An Executive Meeting of Internal Quality Assurance Cell (IQAC) of the College was held today on 16/07/2014 from 3.00 PM in the Principal Chamber. The meeting was presided over by the Chairperson of the IQAC.

Agenda:

1. Confirmation to the minutes of last meeting held.
2. Strengthen of IQAC.
3. Discussion on Grants-in-aid of Rs. 3,00,000/- (three lakh) received for establishing IQAC of College.
4. Expenditure made out of the Fund towards IQAC establishment.
5. Establishment of various Cells and Committees according to UGC and NAAC guideline.
6. Improvement in building infrastructure and admission matters
7. Any Other matters permission to the chair.

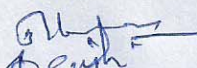

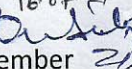


Name and Signature of the Members

Following members attended the meeting:-

Members

- | | |
|-----------------------------|--------------------|
| 1. Dr. Uttam Lal Thakur | Principal |
| 2. Dr. J. B. Singh | Dept. of History |
| 3. Dr. Vinod Baitha | Dept. of Economics |
| 4. Mr. Onkar Nath Sinha | Head Assistant |
| 5. Mr. Yogendra Kumar Singh | Local Community |

Signature

Chairperson	
Coordinator	
Member -	
Member	
External- Member	

Item No-1

The minutes of the last meeting held on **08/11/2013** read by IQAC Coordinator and with few queries and clarification amongst members the minutes of last meeting held on 08/11/2013 passed unanimously.

The committees and cell were constituted were discussed and confirmed.

Item No. 2

The chairperson spoke to the members of IQAC to become more responsive to the need of the stakeholders especially to the students and to act as an enabler to make Quality education affordable for all.

Item No-3

The matter relating to Grants-in-aid of Rs. 300,000/- received for Establishment and Development of IQAC of the College. Chairperson of IQAC informed about the fund of Rs: 3,00,000/- for establishment of IQAC sanctioned by UGC.

Item No-4

At the outset, the Coordinator of the IQAC in his address, informed the members about the purpose of the fund as directed by the University Grants Commission (UGC).

The members discussed the matter thoroughly and accepted the following resolutions.

Resolution -1

The members unanimously resolved to utilize the Grants –in-aid of Rs. 300,000/- strictly adhering to the directions of the UGC as given below-

(a) Honorarium to the Director/Co-ordinator, IQAC	60,000/-
(b) Office equipment	60,000/-
(c) Hiring Services for Secretarial and Technical Services	60,000/-
(d) ICTs Communication Expenses	70,000/-
(e) Contingencies	50,000/-

Item No-5

The agenda of establishment of various committees and cells was taken up by the members of the IQAC. The Coordinator informed the house about the importance of the establishment of various committees / cells for decentralization of various functions for smooth running of the institution. All the members of the IQAC were agreed in this matter and they advised to the Principal to call a general body meeting of teachers to form these committees and cells for smooth functioning of the college.

Item No-6

- a) The campus of the college is open at one and half side hence it is unanimously decided to complete the boundary wall at all sides of the college, and refer the same to the Building and Purchase committee for proper action.

- b) Regarding admission matters, it is decided that the guidelines of the State and Central Government as & when followed by the university and the instruction thereof by the University will be followed in true letter of spirit to broaden the diverse student's strata.
- c) It is suggested and discussed that an administrative block to be furnished and built to facilitate better administrative governance.

Item No-7

ANY OTHER MATTER, BY THE PERMISSION OF CHAIR:

- a) IQAC Coordinator emphasized that there should be a method which continuously and consistently participative, interactive and facilitative in a measurable manner so that the all round development of the institution can be achieved.
- b) Members pointed out that the practical classes should be at regular basis and the students are to be divided into groups.
- c) Members suggested that to upgrade the functioning of the Library for the benefit of students.

IQAC Coordinator expressed the vote of thanks to the chair and the members present for a fruitful and meaningful meeting.


Chairperson

16/07/2014