

CHETHRU MAHTO JANTA COLLEGE

DONWARIHAT, P. O.: KHUTAUNA, MADHUBANI

It is hereby announced to the members of the IQAC of the College that a meeting will be held on 15/01/2015. Entry in the Principal's chamber at 10.00 am to discuss the work of the agency in the month.

Therefore, all members are requested to attend the meeting to discuss the work.

Agenda

1. Presentation of the minutes of last meeting held on 15/01/2015
2. Review of teaching process
3. Staff Development program
4. Signification of IQAC B.A.C.A. mechanism
5. Miscellaneous by permission of chair

MEMBERS

Members

1. Dr. J. B. Singh
2. Dr. Vinod Bhatia
3. Mr. Chahar Nath Singh
4. Mr. Yogendra

INTERNAL QUALITY ASSURANCE CELL

MEETING NO - 06

Chairman

Secretary

NOTICE

Date: 15/10/2015

It is hereby informed to the member of the IQAC of the College that a meeting will be held on 23/10/2015, Friday in the Principal's chamber at 1.30 pm to discuss the items of the agenda given below.

Therefore, all members are requested kindly to make it convenient to attend the meeting.

Agenda:

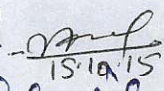
1. Confirmation of the minutes of last meeting held on 15/01/2015
2. Review of timeline process
3. Skill development program.
4. Regularization of FEED BACK mechanism.
5. Miscellaneous by permission of chair

MEMBERS

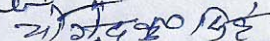
Members


- | | |
|-----------------------------|--------------------|
| 1. Dr. J. B. Singh | Principal |
| 2. Dr. Vinod Baitha | Dept. of Economics |
| 3. Mr. Onkar Nath Sinha | Head Assistant |
| 4. Mr. Yogendra Kumar Singh | Local Community |

Chairperson

Coordinator  15/10/15

Member 

External- Member  21/07/2015

Signature  15/10/15


Coordinator


Chairperson

Executive Meeting of Internal Quality Assurance Cell (IQAC) of College

Date: 23/10/2015

Venue: Principal's Chamber

An Executive Meeting of Internal Quality Assurance Cell (IQAC) of the College was held today on 23/10/2015 Friday from 1.30 PM in the Principal's chamber. The meeting was presided over by the Chairperson of the IQAC.

Agenda:

1. Confirmation of the minutes of last meeting held on 15/01/2015
2. Review of timeline process
3. Skill development program.
4. Regularization of FEED BACK mechanism.
5. Miscellaneous by permission of chair

MEMBERS

Members

- | | |
|-----------------------------|--------------------|
| 1. Dr. J. B. Singh | Principal |
| 2. Dr. Vinod Baitha | Dept. of Economics |
| 3. Mr. Onkar Nath Sinha | Head Assistant |
| 4. Mr. Yogendra Kumar Singh | Local Community |

Signature

Chairperson

Coordinator

Member

External- Member

[Handwritten signatures and dates]
23/10/15

The IQAC Coordinator spoke to the members of IQAC about the guidelines of the NAAC and its implementation processes.

ITEM No. 1

After the key note address and above announcements from the chairperson the coordinator, IQAC, read out the agenda and the minutes of the last meeting held on 15/01/2015.

The minutes were confirmed with some suggestions from the member and appreciation in item 4 which has made the campus clean and green with newer plantations by GARDENING & GREEN AUDIT COMMITTEE.

ITEM No. 2

A timeline process in all segments and the committees who performs their responsibilities, it is unanimously observed and decided to keep a regular monitoring of the constituted cells and

committees for a standard and fruitful functioning hence the IQAC coordinator is being authorized here to make a perusal and communicative observations to it.

ITEM No. 3

An NGO namely is in touch with the IQAC and they will train our students the Mithila paintings and sculptures.

It is unanimously decided to sign a MoU with the NGOs who having national awardee artist and trainers.

ITEM No. 4

Regarding the arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes the following initiatives has been taken by IQAC for formalizing the feedback mechanism in the college:

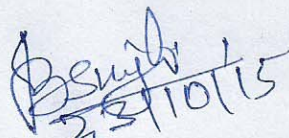
- i. A Feedback Form in English has been developed for obtaining feedback from the students.
- ii. One 'General Body Meeting' of the students shall be held once a year at the onset of the academic session to counsel about the Feedback Mechanism and its benefit to the students and institution.
- iii. One 'General Body Meeting' of the students shall be held once a semester.

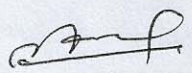
ITEM No. 5

Miscellaneous by the permission of chair: -

- a) The IQAC coordinator emphasized on TEACHING PLAN to be prepared by the departments within a fortnight.

The meeting ends with vote of thanks by the chair.


23/10/15
Chairperson


IQAC Co-ordinator