Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**CHETHRU MAHTO JANTA COLLEGE**
Name of the head of the Institution	**Dr. Md. Rahmatullah**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**919431443438**
Mobile no.	**7903043012**
Registered Email	**principalcmjcollege@gmail.com**
Alternate Email	**principal@cmjcollege.ac.in**
Address	**Donwari Hat, Khutauna**
City/Town	**Madhubani**
State/UT	**Bihar**
Pincode	**847227**

2. Institutional Status

Affiliated / Constituent	**Constituent**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Shailendra Mohan Mishra**
Phone no/Alternate Phone no.	**918544513344**
Mobile no.	**8544513344**
Registered Email	**principal@cmjcollege.ac.in**
Alternate Email	**principalcmjcollege@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://cmjcollege.ac.in/aqar/

4. Whether Academic Calendar prepared during the year

No

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**70.40**	**2007**	**31-Mar-2007**	**30-Mar-2012**

6. Date of Establishment of IQAC

27-Feb-2009

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Upgradation of Library with Automisation and Barcoding	**10-Oct-2019** **30**	**1308**
Atomization of Admission and Office Process	**20-Mar-2020** **45**	**1308**
Up-gradation of Athletics & Sports Facilities with adding more Athletics &	**28-Apr-2019** **10**	**1308**

| sports goods. | | |
| Implementation of Online Admission Portal | 10-Jun-2020 20 | 1308 |

	View File

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
		View File		

9. Whether composition of IQAC as per latest NAAC guidelines:	**No**
Upload latest notification of formation of IQAC	**No Files Uploaded !!!**
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Upgradation of Library with Automisation and Barcoding. 2. Atomization of Admission and Office Process 3. Upgradation of Athletics Sports Facilities with adding more Athletics sports goods. 4. Implementation of Online Admission Portal

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. Upgradation of Library with Automisation and Barcoding.	**Implemented**
Atomization of Admission and Office	**Implemented**

Upgradation of Athletics Sports Facilities with adding more Athletics sports goods.	Many Modern Athletics Sports Facilities added with more Athletics sports goods.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	No
17. Does the Institution have Management Information System ?	No

Process

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Planning: Chethru Mahto Janta College, Khutauna, Madhubani is a constituent college of Lalit Narayan Mithila Univesity, Darbhanga. The responsibilities of processes, system and structure for curriculum design and development is on University. The college adopts the curriculum provided by University, taken from models of UGC curriculum. With the commencement of each academic session the college IQAC, academic committee and other committees in consultation with heads of different departments under the Chairmanship of Principal / Professor In-charge charts the academic calendar of the college in line with the academic calendar of the University. The college takes it as a challenge to ensure effective delivery of curriculum within a limited time frame of academic calendar. The class routine is prepared in consultation with the departmental heads. The departmental heads operationalize the curriculum by distributing the topics and chapters among the available resource potential of the teachers and fixed the responsibilities as who, how and when to be carried out. The college has a goal to make it an institution of repute and unique at State and National level through curricular, co-curricular and extra-curricular activities with the mission and vision of - Fostering innovation and creativity with professional discipline and hard work. Inculcating a sense of moral values, national pride and universal brotherhood among the students. Creating an environment of intellectual competence, scientific temper, environmental consciousness and awareness towards social responsibilities. Implementation The college also takes as a challenge to implement and execute the planned curriculum. The college provides class room facilities as per routine to all the departments as well as contingencies for practical classes. Books for seminars, new equipments for lab and class room teaching learning materials are provided to all the departments as per needs. The implementation of the curriculum, co-curricular activities and other related activities are monitored by the Departmental Heads and academic committee, college IQAC and Professor

Incharge / Principal. The Principal / Professor Incharge conducts regular meetings with the Heads of the different Departments to develop different strategies for effective implementation of curriculum and encourages teachers to impart the curriculum through innovative teaching methods. Teachers are also encourage to attend workshop on new teaching learning techniques and styles organized by an Institution. The teachers are encouraged to participate in the orientation / refresher courses / workshops and other training programmes for updating their knowledge and improving teaching skill. The college encourages the teachers to conduct seminars / symposium / workshops / lecturer series and other interactive programmes in their respective departments.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	30/06/2020	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	BA	30/06/2020
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	BA	30/06/2020

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	30/06/2020	Nill
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Nil	Nill
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill

Alumni	Nill
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback on the teaching-learning process is received from students as Students satisfaction survey based on a structured questionnaire framed and approved by the IQAC of this college. The questionnaire can be downloaded from the website and Students can drop their filled in feedback form in the feedback receiving boxes present in the college campus. The received feedback is then analyzed by the IQAC and uploaded to the college website and it is also forwarded to the Head of the institution with necessary suggestions based on this feedback.Teachers provide informal as well as formal feedback to the head of the institution on different academic, administrative and other affairs related to the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA	2737	1308	1308
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1308	Nill	15	Nill	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
15	8	4	4	4	Nill
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is no any mentoring System available in the Institution.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio

1308	15	1:87

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	15	10	Nill	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Assistant Professor	Nil

View File

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	BA	2019	28/04/2019	29/06/2019

View File

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Group discussions, PowerPoint presentations, debate competition, dissertations, short-term field tours and report preparation, assignments etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is a Constituent college. Examinations are conducted at the end of each academic year by the affiliating University. College informs students about the university notices and circulars related to the examinations from time to time through student notice board, departmental notice boards, college website and also verbally by the faculty members of the department. All departments conduct internal assessment of students and students are well informed about these internal examinations well in advance by the department. Internal assessment dates are also provided by the college in the proposed academic calendar prepared at the beginning of each academic session, which is uploaded in the college website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://cmjcollege.ac.in/departments/hindi/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage

			appeared in the final year examination	in final year examination	
BA	BA	BA	752	422	56

View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 https://docs.google.com/forms/d/e/1FAIpQLScsvC56_qAB3SYHJzzxOKIkFG4Zqw3-NdpQrhgstMHdgLpE7w/viewform

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	Nil	0	0

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	30/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	30/06/2020	Nil

View File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	30/06/2020

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if

National	Maithili	2	4
National	Psychology	1	4
[View File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nill
[View File](#)	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	0	Nill
[View File](#)						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	NIl	2019	Nill	Nill	0
[View File](#)						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	2	Nill	Nill
Attended/Seminars/Workshops	Nill	2	Nill	Nill
Attended/Seminars/Workshops	Nill	4	Nill	Nill
[View File](#)				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	Nill	Nill
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students

			Benefited
Nil	Nil	Nil	Nill
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Nil	Nil	Nil	Nill	Nill
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	01/07/2019	30/06/2020	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	30/06/2020	Nil	Nill
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
17.78	17.78

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Class rooms	Existing
Laboratories	Existing

	View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Library Management Software	Fully	2.1	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18000	3428000	Nill	Nill	18000	3428000
Reference Books	2000	580000	Nill	Nill	2000	580000

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	30/06/2020

View File

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	8	5	8	2	0	1	0	10	0
Added	2	2	2	0	0	0	0	0	0
Total	10	7	10	2	0	1	0	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	https://cmjcollege.ac.in/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical

		facilities			facilites
27.3		9.51		10.91	6.87

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Construction, maintenance and repairing of academic buildings, library, classrooms, electrical appliances and other physical infrastructure of the College is done by the Development/Building committee of the College, It intimates the construction, maintenance and repairing related requirements, as and when required. While purchasing an equipment from any fund, it is always ensured that the installation charges and maintenance charges (within warranty period) are provided by the company, which delivers the equipment. Such clause is inserted in the work order of the equipment.

https://cmjcollege.ac.in/physical-facilities/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	0	Nill	0
b)International	0	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	30/06/2020	Nill	0
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Nil	Nill	Nill	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Nill	Nill	Nill

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	Nill	Nil	Nil	Nil	Nil

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nill

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Chess	College	30
Cricket	College	30
Quiz Competition	College	32
Songs and Focal Dance	College	20

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	National	Nill	Nill	Nill	Nill

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council of the college is an elected body and always joins hands with faculty members and college administration to ensure overall development of the college. Students' council was appreciated by NAAC peer team members for maintaining a disciplined atmosphere in the college. NAAC peer team report and peer team members mentioned the college as a highly disciplined institution. Student Council organizes different cultural programmes to observe important days such as "Swami Vivekananda's birthday", "Republic Day", "Rabindra

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system. 1.Principal Level Principal is the Head of the Institution and chairperson of the IQAC. The Principal in consultation with the Teachers' Council nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teachers council. 2.Faculty level Faculty members are given representation in various committees/cells nominated by the Teachers council, in the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different sub-committees which have been nominated by Teachers' Council (2018-19): 1. IQAC Committee 2. NAAC Steering Committee 3. Alumni Association Cell 4. Placement Cell 5. Carrier Counselling Cell 6. Grievances Redressal Cell 7.Feedback Committee 8. Purchase Committee 9. Anti Ragging Prevention of Sexual Harassment Committee 10. NSS 11. Sports 12. Women's Cell 13. Academic committee 14. Admission committee 15. Examination Committee 16. Development/Building Committee 18. Magazine Committee 19. Cultural Committee 20. Library Committee 21. Internal Compliant Committee

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Library Automation with barcoding and cataloging. Advanced ICT technology adopted like - Smart Board

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details

Student Admission and Support	We are in Planning of Starting online Admission in next session.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	Nill

View File

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	Nil	01/07/2019	30/06/2020	Nill	Nill

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	Nill	01/07/2019	30/06/2020	0

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, Institution Conducts Internal and External Audit regularly. The college has a mechanism for external financial audit every year on the end of financial year. The College has a mechanism for Internal audit by Registered Charter Accountant every year on the end of financial year. The external audit is carried out by a Government auditor appointed by the epartment of Higher Education, Government of Bihar. There were no major objections raised by the

auditor. **Financial Audit also done by Affiliating University Lalit Narayan Mithila University, Darbhanga**

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0

View File

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college believes in the academic, social, moral and cultural development of students by acquiring inputs from all stakeholders. Although the college does not maintain formally registered parent-teacher association, yet interactions of teachers with parents during parent-teacher meetings of different departments come up with new suggestions related to the overall development of the students. Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the drop-out of girl students. This has resulted in the increase in overall percentage of girl students in the college. Presently, the female students constitute 59 of the total undergraduate students

6.5.3 – Development programmes for support staff (at least three)

Computer Awareness Program. Friendly Environment between Management and support Staff Stress free work Environment

6.5.4 – Post Accreditation initiative(s) (mention at least three)

ICT technology increased in teaching learning process as Post accreditation initiative: All departments have been provided new computers and printers to increase the use of ICT enabled teaching and learning. Computer-aided methods are now used by majority of the departments to deliver lectures. Construction of two new smart classrooms has been completed and teaching-learning process has started in these two smart classrooms. Proposal for improvement of wash room facilities for students has been sent by the college to the state government. The college has sent a proposal to start Science courses to the University and hope it will start from next session.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Upgradation of Library with Automisation and Barcoding	10/10/2019	Nill	10/11/2019	1308
2020	Atomization of Admission and Office Process	20/03/2020	20/03/2020	05/05/2020	1308
2020	Up-gradation of Athletics Sports Facilities with adding more Athletics sports goods.	28/04/2020	28/04/2020	08/05/2020	1308
2020	Implementation of Online Admission Portal	10/06/2020	10/06/2020	30/06/2020	1308

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	01/07/2019	30/06/2020	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
30 Percent of power requirement met by the renewable energy sources. Solar energy used in the college as a renewable energy sources

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	22

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	Nill	01/07/2019	Nill	Nill	Nill	Nill

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	30/06/2020	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	01/07/2019	30/06/2020	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Adoption of Solar Energy System Plastic Free campus Make Campus Green and Clean. reduce to use Vehicle in the Campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices: I 1. Title of the Practice "To develop the Minority, DownTrodden and Backward students through polite and Practical knowledge". 2. Goal Khutauna is noted for extremely backward Block in the Madhubani District where our College is situated is on its top. Students taken admission here are not in responsible awareness to make themselves employable or job oriented. This is all due to their poverty and backwardness as they in 80 belong to the educationally backward area. Having felt so we decided to provide them the learning of spoken English and computer literacy, the demand in the present economic and professional era. As a result, they succeeded in developing their numbers in education. 3. The Context Our Institution had to face environmental problems such as – a) Since the region where our Institution is situated, is extremely miniority primitive, lacking awareness, it was very difficult to attend their classes regularly and to join the extra classes, obtaining the knowledge of spoken English and computer education. For this all the staffs offered their precious time and brain. b) To make the students more practical and sensitized for job orientation, we needed some more out door teachers. we hired some professional Computer teachers to design and dazzle the mass of the students in whole. 4. Evidence of Success The Computer Education and Spoken English were provided to the students totally free during their U.G. Classes. As a result numerous students and even Girl Students got success in getting Government and Private jobs in various sectors such as in Defence, Administration, Banks proving themselves bonafide in personality in terms of English and Computer Education. 5. Practice: The College is tied up to follow only University Syllabus. However we aimed to develop employment through our meagre assets to our students. We started to Facilitate them Spoken English, Computer education and Communication skills, Signifying their justification and importance. 6. Problems Encountered and Resources Required 1. Since the College

is an affiliating Unit, we can't provide adequate facilities due to the lack of financial assistance, yet through our own resources in available status we tried to make our students more efficient. 2. As above mentioned we had to hire outdoor professional hands for computer education. Still we need more suggestions and assistance by the Capable institutions such as Governmental organization, U.G.C etc. to provide perspective prospect student to student. 6. Notes We are awaiting the message and the suggestion of the NAAC for the betterment to install something appreciating and glorious. Best Practice II: 1. Title of the Practice Sustained emphasis on co- and extra-curricular activities to stimulate all-round development 2. Goal The college engages in several cocurricular activities and education practices with the following objectives: To encourage the holistic development of students To explore and bring to fruition the latent potential of each student and to provide an ambience for creative expression To provide a platform which facilitates smooth transition from college campus to higher education or the professional sector. To provide optimum exposure to the cultural environment and develop a sense of cultural belonging To promote goodwill and interaction among all students and teacherstudent interaction To inculcate the values of discipline and moral character To expose the students to new ideas of research and development To develop leadership skills and organizational abilities. 2. The Context The motto of our college has been "Knowledge leads to happiness" every effort has been made by our college to tap the hidden potential in the students and inculcate good human values. Since its inception, the college has been tirelessly engaged in the task of creating a long and illustrious lineage of women achievers in every field of life. In order to achieve this purpose of all-round individual development, mere academic pursuit is not adequate. Therefore, alongside the curricular programmes, extracurricular activities have been designed to ensure their cultural and moral well being. The college considers it its duty to provide value -based education and life-skills which will help to create individuals who can not only adapt themselves easily to an ever-changing society but can also provide leadership and guidance when necessary. 3. Practice: Co- and extra-curricular Activities The college has always believed that an all-round educational development can only take place through a holistic approach. In this context, the college has taken the following steps: The Fresher's Welcome is annually held in a 100 ragging-free environment. This is achieved by encouraging equal participation of the seniors and the new entrants in designing the programme. This fosters a strong bond between freshers and seniors and creates a friendly ambience. The college upholds Indian tradition and heritage in all such events. In the present scenario of steadily degrading social values, our college has been able to maintain distinction with regards to the quality and nature of such programmes. A strict discipline is followed during these programmes. Active participation of teachers and their valuable guidance during the same also ensures meaningful achievements. These cultural programmes have been the platform where a lot of our students have discovered and realized their love for performing arts which they have pursued professionally later in their lives. The college regularly observes the birth and death anniversaries of personalities of national interest like freedom fighters, scientists, moral leaders, educationists, poets, writers etc. with a view to provide role models to the student community. The literary talents of the students find expression in the annually published college magazine and the wall magazines of the different departments. 5. Evidence of Success The quality education imparted by the college has resulted in it becoming one of the most sought after institutions for higher studies. This is reflected in the increased number of students admitted to the college each year. Over the years many students have benefitted from these practices and have been able to successfully complete their education as a result. Moreover, our efforts have also made it possible for many students to tackle their personal and emotional problems and rise above them to carve out

their individual identity. Our college is proud to have as its alumni countless prominent figures in the fields of academics, literature, art and culture, politics, administration and law, sports. They have not only carved out a niche for themselves but have also upheld the name of the college by utilizing the opportunities given to them. Their exemplary achievements have brought honour and glory to the college and reaffirmed its faith in the best practices mentioned above. We must have life building, man making, and character making assimilation of ideas. If you have five ideas and make them your life and character, you have more education than any man who has got by heart a whole library." 6. Problems Encountered and Resources Required The primary constraint in the implementation of the practices mentioned above is the shortage of time and space and the timely detection of students' needs. The college has to contend with a growing number of students and shortage of staff. This severely impedes the much needed one-to-one interaction between teacher and student. Shortage of laboratory space does not enable us to carry out short term laboratory projects after college hours. 7. Notes We are awaiting the message and the suggestion of the NAAC for the betterment to install something appreciating and glorious.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://cmjcollege.ac.in/best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Being a constituent College, it follows the vision of the University/Government. The mission of the college is to impart quality education, with a stress on inculcating moral and cultural values in addition to scientific temper in student, so that employability of students may be enhanced in changing global scenario. Avowed goal of the College can be enumerated as follows: • To provide value based quality education to develop citizenship behavior in students. • Provide updated knowledge in the subjects. • To ensure access of higher education by all sections of society. • To protect, preserve and promote the cultural values/heritage. • To sensitize students towards social concerns like Human Rights, Right to Information, gender equality and also toward environmental issues. The following points are stressed upon : • to provide quality based education to all- especially the disadvantaged groups of the society. • to provide equal opportunity to both the genders and to all communities. • to develop skills in students for better employment prospects etc. Our aim is to actively involve all sections of society apart from the college staff in achieving ours goals. We try to develop awareness among disadvantaged group through NSS Unit of the college. These objectives are communicated to the students, teachers and staff through a. College Prospectus b. Organizing various programmes. c. The Print Media and Electronic media.

Provide the weblink of the institution
http://cmjcollege.ac.in/wp-content/uploads/2021/12/Institutional-Distinctiveness-2019-20-11.pdf

8.Future Plans of Actions for Next Academic Year

Upgradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members. This plan will be initiated at the beginning of session 2020-2021 and have planning to purchase some equipment modern equipment. Office automation to ensure an updated data management system in the college. Office automation has been planned to include

an online archiving of student, faculty and staff database with necessary details. Information related to financial assistance such as scholarships, fellowships are also planned for digital archiving. Complete digitization of the college library is also planned. Online feedback system is planned to be introduced from the academic session 2020-2021, the results of which will be analyzed by the IQAC. The college also aims to sincerely address the issues highlighted in the feedback reports. Organization of workshop, seminar and job oriented services by the Career Counselling and Placement Unit. The college plans to organize job interviews by local companies and also organize interactive sessions of final year students with skilled professionals and alumni. Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teachinglearning, research, extension related and coand extracurricular activities. IQAC is also planning to publish a handbook on quality assurance in this context for wide circulation. Encouraging faculty members to complete their doctoral degrees and to continue research activities through quality publications and research projects. Increasing the number of environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives. Promoting participation of students and staff in seminars, workshops, sports and cultural activities organized by the college and external agencies Promoting activities such as Yoga, physical exercise, meditation etc related to development of mental and physical fitness of students, faculty and staff.